



SCOPE OF WORK

NOTE: ALL DETAILED WORK IS DONE ON YOUR INITIAL TOP TO BOTTOM CLEAN. LISTED BELOW IS THE DIFFERENCE BETWEEN OUR COMPANY'S GENERAL MAINTENANCE CLEANS AND DETAILED CLEANINGS. WE SUGGEST HAVING YOUR HOME DETAILED ONCE A YEAR AT THE REQUIRED HOURLY RATE.

WET WORK



DURING YOUR CLEANS WITH OUR COMPANY YOU MAY NOTICE THE VERBIAGE "WET WORK AND DRY WORK" WET WORK IS ANY AREA OF THE HOME THAT MAJORITY OF THE CLEANING CONSISTS OF USING WATER. THESE AREAS INCLUDE BUT ARE NOT LIMITED TO: KITCHENS, BATHROOMS AND LAUNDRY ROOMS.

KITCHENS



MAINTENANCE:

These tasks are performed every time.

- COUNTER TOPS SCRUBBED CLEAN & SANITIZED
- OUTSIDE OF RANGE HOOD CLEANED & SHINED
- TOP AND FRONT OF RANGE CLEANED
- STOVE TOP DEGREASED & THOROUGHLY CLEANED
- SINKS WIPED, SANITIZED & CHROME SHINED
- EXTERIOR APPLIANCES CLEANED AND POLISHED
- WINDOW SILLS, LEDGES, AND BLINDS DUSTED
- MICROWAVE SCRUBBED CLEAN AND SANITIZED
- DOORS AND DOOR FRAMES SPOT CHECKED
- LIGHT SWITCHES SPOT CHECKED
- ACCESSIBLE LIGHT FIXTURES DUSTED
- BACKSPLASH SPOT CHECKED
- PANTRY FLOORS SWEEP/MOPPED
- FLOORS VACUUMED AND MOPPED
- CABINET FRONTS SPOT CHECKED
- SHELVING DUSTED
- COBWEBS REMOVED
- TRASH EMPTIED
- BLINDS DUSTED

DETAILED:

These tasks are performed on Top to Bottom & Requested Deep Cleans.

- DOORS AND DOOR FRAMES HAND WIPED
- BACK SPLASHES HAND WIPED
- FRONTS OF CABINETS HAND WIPED
- KNICK KNACK AREAS CLEANED
- BASEBOARDS AND WINDOW SILLS HAND WIPED
- ACCESSIBLE LIGHT FIXTURES HAND WIPED
- LIGHT SWITCHES HAND WIPED
- FLOORS GIVEN EXTRA ATTENTION
- ALL KITCHEN FURNITURE HAND WIPED



BATHROOMS

MAINTENANCE:

These tasks are performed every time.

- TILE WALLS, BATHTUBS, AND SHOWERS SCRUBBED CLEANED
- GLASS SHOWER DOORS/ SOAP SCUM REMOVED/SHINED
- ACCESSIBLE LIGHT FIXTURES DUSTED
- VANITY AND SINK CLEANED AND SANITIZED
- MIRRORS & CHROME FIXTURES CLEANED/POLISHED/SHINED
- BASEBOARDS HANDWIPED
- FLOORS CLEANED/RUGS VACUUMED
- TOILETS THOROUGHLY CLEANED & SANITIZED
- FRONTS OF CABINETS SPOT CHECKED
- WINDOW SILLS, LEDGES DUSTED
- DOORS AND DOOR FRAMES SPOT CHECKED
- SHOWER GROUT SCRUBBED CLEAN
- TOILET PAPER HOLDER HAND WIPED
- LIGHT SWITCHES SPOT CHECKED
- BLINDS DUSTED
- CABINET FRONTS SPOT CHECKED
- WALL AND CEILING VENTS DUSTED
- BLINDS DUSTED
- TRASH EMPTIED
- LIGHT FIXTURES DUSTED
- BASEBOARDS HAND WIPED
- COBWEBS REMOVED
- TRASH EMPTIED

DETAILED:

These tasks are performed on Top to Bottom & Requested Deep Cleans.

- SHOWER DOOR GIVEN EXTRA ATTENTION
- TILE & GROUT GIVEN EXTRA ATTENTION
- ACCESSIBLE LIGHT FIXTURES HAND WIPED
- SHOWER HEAD GIVEN EXTRA ATTENTION
- HARD WATER REMOVED
- FAUCETS, SINK RIM & DRAINS CLEANED WITH TOOTH BRUSH
- DOORS AND DOOR FRAMES HAND WIPED
- KNICK-NACKS INDIVIDUALLY CLEANED
- FRONTS OF CABINETS HAND WIPED
- BASEBOARDS AND WINDOW SILLS HAND WIPED
- FLOORS GIVEN EXTRA ATTENTION
- OUTSIDE OF TRASH CANS HAND WIPED
- LIGHT SWITCHES HAND WIPED/SANITIZED



LAUNDRY ROOM



- WASHER AND DRYER EXTERIOR HAND WIPED
- FLOORS VACUUMED & MOPPED
- BASEBOARDS DUSTED
- TRASH EMPTIED



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DRY WORK

DURING YOUR CLEANS WITH OUR COMPANY YOU MAY NOTICE THE VERBIAGE "WET WORK AND DRY WORK" DRY WORK IS ANY AREA OF THE HOME THAT MAJORITY OF THE CLEANING WILL CONSIST OF DUSTING. THESE AREAS INCLUDE BUT ARE NOT LIMITED TO: SLEEPING AREAS, LIVING ROOMS, FAMILY ROOMS AND DINING ROOMS



SLEEPING AREAS

MAINTENANCE:

These tasks are performed every time.

- FLAT SURFACES HAND WIPED
- DOORS & DOOR FRAMES SPOT CHECKED
- WINDOW SILLS, LEDGES AND BLINDS DUSTED
- EMPTY CLOSET FLOORS VACUUMED
- READILY ACCESSIBLE FLOORS VACUUMED/CLEANED
- MIRRORS CLEANED AND SHINED
- LIGHT SWITCHES SPOT CHECKED
- ACCESSIBLE LIGHT FIXTURES DUSTED
- PICTURE FRAMES/KNICK KNACKS DUSTED
- ACCESSIBLE CEILING FANS DUSTED
- WALL VENTS DUSTED
- LAMP SHADES DUSTED
- COBWEBS REMOVED
- BASEBOARDS DUSTED
- BLINDS DUSTED
- BEDS MADE
- TRASH EMPTIED

DETAILED:

These tasks are performed on Top to Bottom & Requested Deep Cleans.

- DOORS AND DOOR FRAMES HAND WIPED
- WINDOW SILLS AND LEDGES HAND WIPED
- ACCESSIBLE LIGHT FIXTURES HAND WIPED
- KICK KNACKS INDIVIDUALLY CLEANED
- ACCESSIBLE AREAS UNDER FURNITURE VACUUMED
- FURNITURE AND UPHOLSTERY VACUUMED
- FLOORS GIVEN EXTRA ATTENTION
- LIGHT SWITCHES HAND WIPED
- BASEBOARDS HAND WIPED
- CARPET EDGES VACUUMED
- WALL VENTS VACUUMED
- SURFACES/FRONTS HAND WIPED



LIVING AREAS



MAINTENANCE:

These tasks are performed every time.

- FLAT SURFACES HAND WIPED
- DOORS & DOOR FRAMES SPOT CHECKED
- WINDOW SILLS, LEDGES & BLINDS DUSTED
- ALL READILY ACCESSIBLE FLOORS VACUUMED/MOPPED
- FURNITURE AND UPHOLSTERY VACUUMED
- MIRRORS CLEANED AND SHINED
- LIGHT SWITCHES SPOT CHECKED
- COBWEBS REMOVED
- PICTURE FRAMES DUSTED
- ACCESSIBLE CEILING FANS DUSTED
- LAMP SHADES DUSTED
- BLINDS DUSTED
- DECOR DUSTED
- STAIRS VACUUMED/MOPPED
- RAILINGS DUSTED
- WALL VENTS DUSTED
- TRASH EMPTIED

DETAILED:

These tasks are performed on Top to Bottom & Requested Deep Cleans.

- ACCESSIBLE AREAS UNDER FURNITURE VACUUMED
- DOORS AND DOOR FRAMES HAND WIPED
- WINDOW SILLS AND LEDGES HAND WIPED
- KNICK KNACKS INDIVIDUALLY CLEANED
- FURNITURE SURFACES/FRONTS HAND WIPED
- FLOORS GIVEN EXTRA ATTENTION
- LIGHT SWITCHES HAND WIPED
- CARPET EDGES VACUUMED
- WALL VENTS VACUUMED



HOUSEHOLD HELPER

OUR COMPANY SPECIALIZES IN RECURRING MAINTENANCE CLEANS. WITH US COMING INTO YOUR HOME, WEEKLY, BI-WEEKLY OR MONTHLY WE ARE ABLE TO PROVIDE OUR CUSTOMERS A SERVICE THAT HELPS KEEP A HOME "CLEAN" BEYOND WHAT THE EYE CAN SEE! SOMETIMES LIFE DISTRACTS US AND WE SIMPLY CAN'T SEEM TO KEEP UP WITH THE DAILY CLEANING TASKS AS WELL. A HOUSEHOLD HELPER IS WHERE YOU BUY TIME FOR ONE OF OUR THOROUGHLY TRAINED TECHNICIANS TO COME HELP WITH EVERYDAY HOUSEHOLD CHORES SUCH AS LAUNDRY, DISHES, PICKING UP TOYS AND ASSISTING WITH EVERYDAY LIFE. THIS SERVICE IS PROVIDED OUTSIDE OF YOUR ROUTINE VISIT AND IS EXCLUSIVELY ONLY OFFERED TO SBC CLEANING SERVICES RECURRING CLIENTS. AFTER ALL, TIME IS THE NEW CURRENCY! YOU TAKE CARE OF YOUR SELF AND YOUR FAMILY WHILE WE WILL TAKE CARE OF YOUR HOME!



SCOPE OF WORK

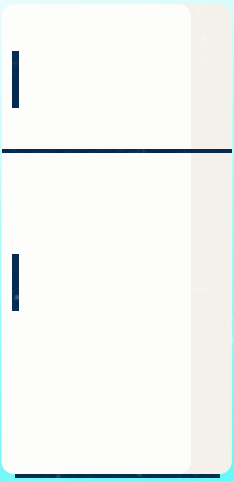
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ADD ONS



IN ADDITION TO OUR SCOPE OF WORK, WE OFFER SOME ADD ONS FOR THOSE THAT ARE LOOKING FOR A LITTLE MORE! IF WE CURRENTLY DO NOT OFFER A SERVICE YOU DESIRE WE PARTNERED WITH MANY AMAZING REPUTABLE COMPANIES THAT SPECIALIZE IN OTHER CLEANING SERVICES. PLEASE REACH OUT TO US ABOUT YOUR NEEDS AND WE WOULD BE HAPPY TO CONNECT YOU WITH THE PROPER PROFESSIONALS.

REFRIGERATOR

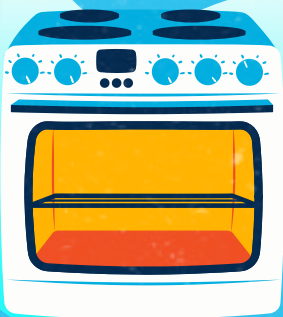


- Cleaned inside and out.
- We require all expired food be disposed of prior to cleaning.
- Food & Items are organized & placed back in a neat fashion.

Note: We do not pull out appliances to clean behind or underneath, too easy to damage floors. This does not include a freezer clean, we do not offer them at this time.

- Service is included in all Move-In/ Move -Out cleans.

OVEN



- Customer must run self clean feature the night before. We cannot spray self cleaning ovens with Oven Cleaner, it ruins the finish. We will detail the glass, interior and exterior.
- Older Oven models (w/o self cleaning feature) will be thoroughly cleaned with Oven Cleaner.
- Service is included in all Move-In/ Move-Out Cleans.

Note: We do not pull out appliances to clean behind or underneath, too easy to damage floors.

INTERIOR CABINETS



- All items must be removed.
- Inside cabinets & drawers vacuumed & damp wiped.
- Service is included in all Move-In/Move-Out Cleans.

**THANK YOU FOR CHOOSING
SBC CLEANING SERVICE TO MAINTAIN YOUR
HOME! OUR TEAM IS LOOKING FORWARD TO
MAKING YOUR HOME FEEL NEW AGAIN!**

Note:

- Inside Closets: We only clean them if the doors are open and we can see the floor.
- Moving Appliances: We do not pull out refrigerators, or ovens as it's too easy to damage your floors.
- Light Fixtures: we clean what we can reach, and do not remove or disassemble light fixtures.
- We only move furniture within reason, nothing exceeding 25lbs
- We will not wipe Television Screens for any reason.
- We currently do not offer Wall Washing Services.

